



BOG Meeting Minutes
 November 24 2015 / 12:00 – 12:50 PM
U of I – Integrated Design Lab
 306 S 6th St, Boise, ID 83702

Meeting Called to Order at 12:03pm on 11/24.

Attendance

	Officers		BOG Members		Other Attendees (non-voting)
X	Russ Pratt, President	O	Xenon Long	X	Brian Emptan
X	Casey Huffaker, President-Elect	X	Dennis Fox		
X	Mike Jones, Treasurer	X	Brad Acker		
O	Dan Russell, Secretary	X	David Kirkham		
		O	Carl Marcum		

Secretary: Dan Russell

- Board approval of last meeting minutes. **No minutes provided.**
- BOG meeting minutes posted to the website monthly
- Assemble committee chair reports into the document
- Forward newsletter articles from the committee chair reports to the newsletter editor
- **Action: Dan will provide October and November meeting minutes prior to December meeting.**

Treasurer's Report: Mike Jones

- Report. \$14,489 in account. \$2,389 net loss since August.
- ***Motion by David: Set aside funds to meet 30% RP fundraising goal by Dec 31st to be reimbursed by Technical Conference profits; 2nd by Casey; no discussion; vote: all in favor – motion carries. Action: Mike will coordinate with Ken to determine exact amount for check to be written by deadline.***
- David suggests that ken call a campaign for invoicing long standing RP contributors.

President: Russ Pratt

- I-STEM RFP. Any interest? Proposals need to be uploaded to the i-STEM website by Dec. 1. Decided no time to put it together by deadline, put on shelf for consideration next year.
- BOG will retrieve the previous month's meeting minutes from the website and review before the meeting
- Last month's newsletter went out VERY late. This caused a panic with RP for informing donors of the RP recognition event. Newsletter needs to go out by Monday following BOG meeting. **Action: Secretary will communicate with newsletter editor to ensure this takes place.**
- PAOE points need to be updated. By all committee chairs. Please try to be updated by the first of the year. Instructions to log onto the society PAOE page are on the monthly committee chair report form.
- Katie moving out of town, need new Membership chair.
- Need to form nominating committee next month for vote in March.

Committee Chair Reports

- CTT – no report – need the meeting information on the website by Monday 11/30 & the newsletter goes out on the same day.
- GGA – attached
- RP – attached



- MP – no report
- YEA – no report
- SA – attached
- History – attached

Old Business:

- Golf Tournament has budgeted goal of \$7,300 and needs to perform at this level to keep chapter at positive Cash flow for the year. **Action: Mike will call Spencer about enhancing the golf tournament for 2016 to reach the budgeted goal of \$7,300 net profit.**
- MP - I need to choose a month to do a membership promotion activity - does anyone care what month?? Probably the sooner the better. **No discussion.**
- Bowling fund raiser cancelled/postponed due to lack of interest. **Feedback on rescheduling for February or March? No further discussion.**
- Distinguished Lecturer open pool at end of month. **Action: Brad will work to secure a couple DL speakers.**

New Business:

- New student activities co-chair, Brian Emtman with Carl Marcum.
- Carl and Brian report on BSU career fair.
- Reduced rate chapter dues for affiliate grade members. Suggest 25\$/yr. If this passes then MP needs to start a campaign to promote.
- ***Motion by Mike: Create a pilot program for one year to reduce chapter membership fee to \$35 for first three years for "smart start" and affiliate grade members. Membership Promotion chair shall assist and track them; 2nd by Brad; some discussion on membership and companies ready to sign up new members; Friendly amendment: website shall be updated to allow for this transaction; vote: all in favor – motion carries. Action: Randy shall update website to allow for new membership rates***
- Steve Hardy says the chapter digital camera is toast and needs to be replaced. ***Motion to approve \$75 for a new one. Motion by Brad: Approve up to \$100 for Steve Hardy to purchase a new chapter camera; 2nd by David; some discussion; vote: all in favor – motion carries. Action: Steve Hardy will purchase new camera.***
- **Action: Mike to promote sale of business card space on website.**
- Next regular chapter meeting December 9. Location Idaho Power.
- Next BOG meeting Dec. 22nd or 29th? @ the IDL 12:00PM
- Adjourn. ***Motion by Brad: move to adjourn; 2nd by David; no discussion; vote: all in favor – motion carries.***

The Idaho Chapter of ASHRAE Inc.
STATEMENT OF ACTIVITY
October 27 - November 24, 2015

	<u>TOTAL</u>
Revenue	
Membership Dues	375.00
RP-In	250.00
Visitor Fee for Chapter Meeting	167.24
Total Revenue	<u>\$792.24</u>
Gross Profit	<u>\$792.24</u>
Expenditures	
RP Out	100.00
Subcontractors	100.00
Travel	279.09
Total Expenditures	<u>\$479.09</u>
Net Operating Revenue	<u>\$313.15</u>
Net Revenue	<u><u>\$313.15</u></u>

Tuesday, Nov 24, 2015 08:22:13 AM PST GMT-7 - Cash Basis