



BOG Meeting Minutes
 August 25th 2015 / 12:00 – 12:50 PM
Integrated Design Lab
 9700 West Bethel Court, Boise Idaho 83709

Meeting Called to Order at 12:04pm on 8/25.

Attendance

	Officers		BOG Members		Other Attendees (non-voting)
X	Russ Pratt, President	O	Xenon Long	X	Katie Leichter, Membership Chair
X	Casey Huffaker, President-Elect	O	Dennis Fox		
X	Mike Jones, Treasurer	X	Brad Acker		
X	Dan Russell, Secretary	X	David Kirkham		
		X	Carl Marcum		

Quorum Present? - Yes

Secretary: Dan Russell

July meeting minutes Motion to Approve by Mike, 2nd by Russ Discussion: None; all in favor of approving minutes as read – Motion Carries.

Dan will talk with Randy Reed about best location to upload meeting minutes to website to be accessible to BOG members.

Treasurer’s Report: Mike Jones

- Report on budget committee meeting given by Mike Jones. Balanced budget depends heavily on golf tournament achieving higher profits than past experience. Russ requests Budget committee continue working on budget including brainstorming for additional revenue ideas.
- Carl to do research on scholarship endowment concept using money from the chapter Certificate of Deposit.
- Carl will build pie chart of chapter budget to post on website and in newsletter.

President: Russ Pratt

Review of PAOE points list by line item – see attached PAOE spreadsheet

Committee Chair Reports

CTTC (Brad Acker): Brad moves to allocate \$50 for CTTC meeting, 2nd by Carl – all in favor – motion carries.

MP (Katie Leichter): Mike moves to approve \$350 for Katie’s centralized training, 2nd by Carl – all in favor – motion carries.

RP (Ken Tewksbury): Russ will speak with Ken’s employer about sharing cost for hotel at Ken’s centralized training.

See attached August committee chair reports.

Meeting adjourned @ 1:05 pm.

President	President-Elect/Grant Roots	Secretary	Treasurer	TTC/Webmaster	Membership Chair	Student Activities	Historian
Brad Acker	Russ Pratt	Mike Jones	Casey Huffaker	Randy Reed	Katie Leichter	Shane Bird	Steve Hardy
830-9093	461-5700	297-9960	409-6384	631-8134	429-0220	377-2071	343-4635
Board of Governors					Newsletter	Resource Promotion	YEA Chair
David Kirkham	Dale Skredder	Carl Marcum	Spencer Shepard	Rick Goeres	Chris Dyke	Dan Russell	Phil House
362-3245	376-9820	888-1727	336-4900	384-0585	371-7871	343-3663	886-9980

Idaho ASHRAE Monthly Chapter Committee Chair Reports (Page 1 of 4)

Committee Name	Chair Name	1) Past Months Activities Report - Summarize key efforts, successes, and/or failures to meet goals.	2) One Month Projection Summary - What will you be working on for the next month?	3) Newsletter Articles - Include any text that you wish to include in the newsletter.	4) MANUAL FOR CHAPTER OPERATIONS CALANDAR - Review the MCO calendar and track status of each requirement here. (The MCO is available on the society website)
Chapter Technology Transfer Committee (CTTC)	<i>Brad Acker, BOG Member</i>	Attended CRC. Assembled a committee for CTTC. Committee: Cathy Miller, Bob Tikker, George Masing. In trouble for the first two meetings. We can't get IPC and don't have speakers lined up yet! Talked with David Freelove to set up an IECC talk	Get all meeting topics and speakers indentified and scheduled. Inform the Regional CTTC about this and record the PAOE points. Get a refrigeration subcommittee members.	Sent an email for USGBC / ASHRAE talk. Should also get the HVAC sizing training in Denver into the newsletter.	Plan meetings, I'm behind the ball on this one.
Grassroots Government Advocacy (GGA) Committee	<i>Russ Pratt, Chapter President</i>	Assembling a list of government officials. Also assembling a list of building and energy codes.	Working on GGA training for chapter officers to last one hour.	<p>US Federal Legislative Activities</p> <p>Does Policymaking Halt While Members of Congress Are Away? Not According to Hill Staff</p> <p>For the rest of the month, US House and Senate members are back in their States and Districts, meeting with their constituents and attending to other business. This is a traditional time when congressional staff go on vacation and otherwise catch their breath. Yet, a surprising number of staffers have not slowed their pace, continuing their dead run in pursuit of comprehensive energy legislation by the end of the year.</p> <p>As previously reported in the Update, important actions were taken in late July in the House and Senate to approve their respective energy bills (see here and here), creating momentum, hope, and a sense of urgency. While both the House and Senate bills currently enjoy bipartisan support, considerable controversy remains, as many Members of Congress have amendments waiting in the wings that they would like to see added. The leaders of the energy committees are aiming to have legislation enacted by the end of 2016, however time is in short supply to meet this target...</p> <p>September will be largely occupied by debate</p>	

Idaho ASHRAE Monthly Chapter Committee Chair Reports (Page 2 of 4)

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Membership Promotion (MP) Committee	<i>Katie Leichter</i>	Inputting new mebers into Idaho website and sending a welcome email.	Continue inputting new members as they come. Monthly meeting prep: sign-in, nametags, webinar setup, AV for webinar. Monthly meeting follow-up: attendance data input, PDH certificates, video conversion and posting, follow-up with any new members or member issues.	Bring a guest to the next ASHRAE monthly meeting and earn a raffle ticket! - (Just a thought of mine, sould be curious if BOG had any better ideas... dessert or something else?)	n/a
Research Promotion (RP) Committee	<i>Ken Tewksbury</i>				
Young Engineers in ASHRAE (YEA) Committee	<i>Phil House</i>				
Student Activities Committee	<i>Shane Bird</i>				
History Committee	<i>Steve Hardy</i>				

Idaho ASHRAE Monthly Chapter Committee Chair Reports (Page 3 of 4)

Committee Name	Chair Name	5) 2015-16 GOALS - Summarize your goals for the coming year and periodically update status.	6) BOG Comments - Do you have any specific comments for the BOG? As in "heads up this is coming in a month or two..." or "I need help..."	7) MOTIONS FOR CONSIDERATION BY THE BOG - Be as specific as possible with your description. "I need money for..., its' tied to PAOE..., etc."	PAOE Total as of Previous Month	PAOE Total To-Date
Chapter Technology Transfer Committee (CTTC)	<i>Brad Acker, BOG Member</i>	Need to work on this	None.	Chapter to pay for lunch for the CTTC subcommittee meeting on the 27th. Not to exceed \$50.	0	0
Grassroots Government Advocacy (GGA) Committee	<i>Russ Pratt, Chapter President</i>				0	0

Idaho ASHRAE Monthly Chapter Committee Chair Reports (Page 4 of 4)

Committee Name	Chair Name	5) 2015-16 GOALS - Summarize your goals for the coming year and periodically update status.	6) BOG Comments - Do you have any specific comments for the BOG? As in "heads up this is coming in a month or two..." or "I need help..."	7) MOTIONS FOR CONSIDERATION BY THE BOG - Be as specific as possible with your description. "I need money for..., its' tied to PAOE..., etc."	PAOE Total as of Previous Month	PAOE Total To-Date
Membership Promotion (MP) Committee	<i>Katie Leichter</i>	Goal set by RVC: 2% growth. Start=138 Finish=141 minimum. Implement 'Bring a guest' incentives. Add MP tools to Idaho ASHRAE website: 'Membership Justification Toolkit' from mptraining.weebly.com Recruit a committee member (need 4 person committee to earn PAOE credit) Utilize PAOE workbook from www.mptraining.weebly.com recognize new members at beginning of each monthly meeting	Many of my PAOE points are tied to YEA activities. Should the YEA chair be on the MP committee? There are also PAOE categories for '# of YEA new members' and 'New YEA sponsored members' I'm not sure the difference, is it just referring to who paid for the membership? Are all the meetings going to be scheduled far enough in advance we could issue a calendar card of sorts? -PAOE points are available for flyer marketing of YEA events etc. How should we go about earning the invite non-members to meetings PAOE points? Best way to invite and best way to track? I can bring it up for discussion each month if that's easiest...	I will be flying to Denver for the MP training event in September. I am asking the chapter's support for my hotel room Friday and Saturday night (\$291) and to cover some food/ground transportation costs for a total of \$350. The training is Sat Sept. 12 8am-4pm. Society will be reimbursing me for the flight. Thanks!	0	0
Research Promotion (RP) Committee	<i>Ken Tewksbury</i>				0	0
Young Engineers in ASHRAE (YEA) Committee	<i>Phil House</i>				0	0
Student Activities Committee	<i>Shane Bird</i>				0	0
History Committee	<i>Steve Hardy</i>				0	0