



BOG Meeting Agenda
 January 17, 2023
Cushing Terrell/Teams
 4:15 – 5:15 PM

Meal Order Link:
 Attendance

	Officers		BOG Members		Other Attendees (non-voting)
X	Tom Simenc, President		Mike Jones		Kahlil Williams
X	Tim Johnson, President-elect	X	Wes Stanfill	X	Collin Mabe
	Tim Ross, Treasurer		Dan Russell	X	Damon Woods
X	Curtis Willis, Secretary	X	Jerry Burstedt	X	Brian Emtman
		X	Chris Pollow	X	Robyn Vowell
					Ed Rebman
					Randy Reed
				X	Andee Morton
				X	Tais Mitchell

Quorum Present?

BOG & Officers

Secretary: Curtis Willis

- Roll Call

President: Tom Simenc

- Call to Order
- Past Meeting Minutes – Any changes?

Treasurer’s Report: Tim Ross

- Golf Tournament Funds MIA?
 - o
- 3rd party auditor for finances
 - o 3rd party audit not required but good for the chapter to do due to high account value

Committee Reports

- CTTC – Dan Russel / Tais Mitchell Thanks to those who helped with events, large registered groups (40+)
 - o Schedule
 - **Jan 25th - Dave Butts, Ultraviolet technology**
 - Geothermal never confirmed, went with Ultraviolet Tech.
 - Feb 14th - Decarbonization Joint meeting with AIA / ASHRAE DL Dru Crawley
 - Note the non-standard recurring Wednesday
 - Registration will be different, through AIA, they cover food and venue
 - Location at Crystal Ballroom
 - How ASHRAE plays into Decarbonization
 - o Pitch Tech conference focus on Decarbonization theme
 - Check in for AIA credits
 - o Get presentation pre approved
 - o Mike Jones has experience



- o Work to get full day of AIA credits over tracks
 - Potential E. Idaho meeting, yet to confirm
 - Mar 15th - Geothermal / Jon Gunnerson, City of Boise with local Consulting engineer TBD (applications of geothermal)
 - April is Tech Conference
 - May 17th TBD
 - o Where will monthly meetings be looking forward?
 - o AV Equipment - Tais has most items purchase
 - Perform a dry run after purchase to ensure setup will work
 - Received Projector / screen -easy setup
 - Waiting on Speakers and microphones
 - Need to order CAMcorder and case - will do this week
 - Expense on Chris Pollow's card
 - CRC - Dan Russel / Mike Jones/ Chris Pollow
 - o Using The Grove (\$1,500 deposit), first week in August
 - o Combine 2024 Tech Conference with the CRC meeting into one timeframe
 - o Price negotiation group booked rooms (~\$20+ than last year)
 - o Have a subcommittee to meet in 2023 and further plan
 - MP – Damon Woods/Collin Mabe
 - o MP Report
 - Email Dan Gurley for “left industry” members
 - Damon will send Member Report to Dan
 - Damon submitted plan to the region
 - Damon and Tim J. to discuss PAOE points
 - Delinquent members
 - 12 members last month and got 3 members back
 - Collin to email delinquency report out
 - o Notify Collin if you know any delinquent members
 - Email was sent out with the list
 - How to “remove” without getting dinged
 - o Email members@ashrae.org and they will remove
 - Collin follow up with Rami and Ian removal
 - Ski night, see YEA section for more information
 - Student email list available from Colin
 - o Student enrollment promoted at career fair
 - Hard to follow up
 - Follow up and market ski night if sign up
 - Rentals for ski night (\$32 rentals, \$30 pass) / person
 - o As long as they are signed up, we can provide rental cost
 - RP – Kahlil Williams
 - o 3/6 Speakers confirmed. Waiting on responses and sending out requests for additional speakers
 - o Start reaching out to sponsors for tech conference.
 - March 31st is deadline for PAOE points
 - Spread out the sponsor outreach emails
 - o Price for conference registration fee? Currently at \$100 for members and \$150 for non-members.
 - Value to raise prices, go back to previous pricing (\$125 & \$175)
 - Think about next year's pricing with the CRC tie-in
 - o Next fee due for venue on Feb/21/2023 and amount will be \$1,150.



- Student Affairs – Brian Emtman
 - Sending 2 student members to winter conference: Andrew Sodine & Donald Irvin
 - Dan has been coordinating travel - Thank you!
 - Dan to purchase travel tickets soon, check with Montana students to coordinate
 - Opportunities to meet with Montana students
 - Still looking to confirm lodging (done?)
 - Payment for registration not completely sorted (done, not specified to students)
 - Dan will follow up
 - What topic do we want them to share on?
 - Give them topics so they can focus on it during the conference
 - Bryant Johnson & Rachel Nutting (former Student ASHRAE members) speaking to Lynn Catlin's class at the end of the month.
 - Bring up ski night, see YEA section
 - Spring: Building tour? Panel?
 - Brian wants to do this, great history of this, check in with Lynn Caitlyn.
 - Lynn Caitlyn to leave BSU after this year.
 - ASHRAE to offer support with adjunct guest lectures
 - Kid's Book Distribution (Colin) heading this
 - Looking at Title 1 schools
 - Grade school level book so focus on grade schools
 - Tie in book distribution with DOE school funding
 - National Engineering Week (Feb. 20-24) with books brings PAOE points
 - **Motion to buy up to 100 books** (4-5 books per school, don't have to distribute all now)
 - Reach out to schools and ask for need prior to ordering a quantity
 - Document/market the school outreach, take pictures, show benefit
 - Motion passes
 - DOE School Funding
 - Focus is to get school's to apply for federal grants
 - Deadline is January 26, 2023 (first round with future phases)
 - Want the chapter to reach out to underserved or under resourced schools
 - Share ASHRAE information (info hasn't been shared yet)
 - Engage with school's on ASHRAE's tools
 - Respond to DOE requests
 - Work with ASHRAE student chapters to engage
 - Form a group to discuss funding messaging and pairing with book drop off
 - Chris, Colin, Robyn, Tom
- YEA – Andee Morton
 - Tentatively planning ski trip on Feb. 8th (with MP)
 - Sign up sheet providing info on season passes
 - Student members are open
 - Informational flier/email to be sent out soon
 - Other event ideas for this year include Steelheads game and Top Golf
 - Steelheads game with tour of ice rink cooling system
 - YEA event with Geothermal collaboration?
 - Communication
 - Emailed to YEA only so far
 - Extend the email to non-YEA aged members
 - YEA Leadership Weekend - April 21-23 in Montreal, Canada
 - Anyone interested? Future YEA chair?
 - Additional YEA leadership weekend 2.0 (March)



- GAC – Robyn Vowell
 - Energy Codes
 - Decided to not recommend any changes for this year
 - Voted 6-2 to preserve the language as is now.
 - Looking at what code sections can be moved to other boards
 - Nothing going to the legislature this round, but keep eyes on it
 - 2023 Legislative Session
 - Day on the Hill
 - Setting up a booth
 - Sending correspondence to relevant legislatures
 - Can coincide with Engineer's week (end of February)
 - Meeting with Governor's office
 - Establish ASHRAE's stance on codes
- Refrigeration – Tom Simenc
 - Next we can try to duplicate with a presentation on Ammonia Refrigeration and tour of an industrial system.
 - Presentation then tour was helpful format
 - Tom can present and coordinate
 - Ice Rink refrigeration tour, combine it with Steelhead YEA event?
 - Colin and Wes to try and get an inside lead
 - Coby Barlow with Oppenheimer (Dan to reach out)
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- Historian – Mike Jones
 - Mike Jones
 - History PAOE Options
 - Missed half of our opportunities
 - 300 point par, budgeting for 400
 - Chris plans to do a newsletter, PAOE points reward
 - BOG members, look at PAOE points soon
- Website – Chris Pollow
 - Plans for updates
 - Adding a YEA section to site
 - Ongoing progress through all pages
- Newsletter
 - Quarterly newsletters
 - Section out updates
 - Provide ideas to Chris

New Business:

- Finances spend down plan (Things to consider for next meeting)
- Keep CRC cost in mind to not overspend
 - Scholarship endowment, new or increase the existing.
 - PAOE point reward, deadline by 3/31/2023
 - Haven't received a lot of publicity for this
 - CWI/CSI and other schools have tech offerings we could look to sponsor
 - Possible way to further utilize access funds
 - Only change from previous month
 - Additional committee budgets
 - CRC Fund



- o Fund for ASHRAE Travel
 - ASHRAE or sponsored training participation
 - Equitable to all members (application)
 - **Motion to allocate \$5,000 ASHRAE travel for members**
 - o **Motion Passes**
 - o Tom to propose and create framework/budget
 - o Notify members of this
 - Market it at monthly meetings
 - o STEM Activity - Lucy's Engr Adventure Book Distribution
 - Start with a list of Title 9 schools
 - Colin can oversee
 - o Money for a venue
 - o Bring-a-friend giveaways
 - o Reduce chapter dues
 - o End of year party / donor appreciation event?
- Are our funds increasing or decreasing every year?
 - o Track this to know future expenses to "normalize"
- Set aside money to be used for members to apply for funding associated with ASHRAE:
 - o Registration
 - o Travel reimbursement
 - o Certification costs
 - o Training
 - o Other
- Application process: Send an email to info@ashraeidaho.com with the following information:
- o Member name
 - o Current and past ashrae chapter/society activity
 - o Planned ASHRAE activity
 - o Funding amount desired, and specific breakdown of costs
 - Registration
 - Travel
 - Meals/Incidentals
 - Lodging
 - Other
- **Decide how much money to set aside? \$5k**
 - o **motioned passed, see above**
- Next BOG meeting February 15th? week before or after or different day? 4:15pm
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