



BOG Meeting Agenda
 February 15, 2023
Cushing Terrell/Teams
 4:15 – 5:15 PM

Attendance

	Officers		BOG Members		Other Attendees (non-voting)
x	Tom Simenc, President		Mike Jones	x	Kahlil Williams
x	Tim Johnson, President-elect	x	Wes Stanfill		Collin Mabe
	Tim Ross, Treasurer	x	Dan Russell	x	Damon Woods
x	Curtis Willis, Secretary		Jerry Burstedt		Brian Emtman
		x	Chris Pollow	x	Robyn Vowell
					Ed Rebman
					Randy Reed
				x	Andee Morton
				x	Tais Mitchell

Quorum Present?

BOG & Officers

Secretary: Curtis Willis

- Roll Call

President: Tom Simenc

- Call to Order
- Past Meeting Minutes – Any changes?
- Next year’s chapter officer process:
 - o ASHRAE 2023 - Chapter Officers Process
 - Create a nominating committee
 - They come up with and present the names
 - Create the committee ASAP, send email to general ASHRAE members for interest in joining
 - Nominated for nominating committee: Tim J. (not chair), Andee, Khalil, Damon, & Tais - Khalil to send email
 - Send email to general membership for candidate volunteer opportunity (self nominate) nominating window is open until next chapter meeting
 - Nominating committee to begin process immediately

Treasurer’s Report: Tim Ross

- 3rd party auditor for finances
 - o 3rd party audit not required but good for the chapter to do due to high account value

Committee Reports

- CTTC – Dan Russel / Tais Mitchell
 - o Schedule
 - Mar 15th - Geothermal / Jon Gunnerson, City of Boise with local Consulting engineer TBD (applications of geothermal)
 - At city hall



- Looking for tour opportunity
 - Slideshow of pictures before chapter meetings
 - o Send pictures to Dan
 - April is Tech Conference
 - May 10th or 24th - Construction Safety OR Ethics Presentation with Michael Cooper
 - o AV Equipment - Tais has most items purchase
 - Perform a dry run after purchase to ensure setup will work
 - Received Projector / screen -easy setup - will work for our setup
 - Speakers and microphones
 - o Lavalier setup works well - used for Jan chapter meeting
 - o Handheld mic in not compatible with lavalier setup - need to order different version of mic
 - o Speakers, Ned to order audio Jack split and adapter for setup to maybe work, speakers work with bluetooth
 - Need to order Camcorder and case -
 - o BOG thoughts on additional equip / hassle
 - o General thought is "not at this time"
 - Expense on Chris Pollow's card
 - Look for new venues that will allow use of the new equipment or YEA event
 - CRC 2024 - Dan Russel / Mike Jones/ Chris Pollow - NO UPDATES
- MP – Damon Woods/Collin Mabe
- MP Report
- Email Dan Gurley for "left industry" members
 - Damon will send Member Report to Dan
 - Damon submitted plan to the region
 - Damon and Tim J. to discuss PAOE points
 - Delinquent members
 - 12 members last month and got 3 members back
 - Collin to email delinquency report out
 - o Notify Collin if you know any delinquent members
 - Email was sent out with the list
 - How to "remove" without getting dinged
 - o Email members@ashrae.org and they will remove
 - Collin follow up with Rami and Ian removal
 - Ski night, see YEA section for more information
 - Student email list available from Colin
 - o Student enrollment promoted at career fair
 - Hard to follow up
 - Follow up and market ski night if sign up
 - Rentals for ski night (\$32 rentals, \$30 pass) / person
 - o As long as they are signed up, we can provide rentals
 - RP – Kahlil Williams
 - o Certificate of Insurance and fee due for venue on Feb/21/2023 and amount will be \$1,150. Need to reach out to Tim
 - Get one from RVC/RP for the certificate
 - o Start reaching out to sponsors for tech conference. I will get a list to delegate this out.
 - o Schedule for Tech Conference
 - Ask Stephanie Taylor on preference to be on Decarbonization Panel
 - Add a consulting engineer in the field to have on the panel
 - ULI and USGBC might be worth investigating.
 - Ask ISHI to co-sponsor Health track and USGBC co-sponsor tech-track?
 - Raffle items through sponsors



- Give booth to ASHRAE student design team
- Student Affairs – Brian Emtman
 - Sending 2 student members to winter conference: Andrew Sodine & Donald Irvin
 - Dan has been coordinating travel - Thank you!
 - Dan to purchase travel tickets soon, check with Montana students to coordinate
 - Opportunities to meet with Montana students
 - Still looking to confirm lodging (done?)
 - Payment for registration not completely sorted (done, not specified to students)
 - Dan will follow up
 - What topic do we want them to share on?
 - Give them topics so they can focus on it during the conference
 - Bryant Johnson & Rachel Nutting (former Student ASHRAE members) speaking to Lynn Catlin's class at the end of the month.
 - Bring up ski night, see YEA section
 - Spring: Building tour? Panel?
 - Brian wants to do this, great history of this, check in with Lynn Caitlyn.
 - Lynn Caitlyn to leave BSU after this year.
 - ASHRAE to offer support with adjunct guest lectures
 - Kid's Book Distribution (Colin) heading this
 - Looking at Title 1 schools
 - Grade school level book so focus on grade schools
 - Tie in book distribution with DOE school funding
 - National Engineering Week (Feb. 20-24) with books brings PAOE points
 - **Motion to buy up to 100 books** (4-5 books per school, don't have to distribute all now)
 - Reach out to schools and ask for need prior to ordering a quantity
 - Document/market the school outreach, take pictures, show benefit
 - Motion passes
 - DOE School Funding
 - Focus is to get school's to apply for federal grants
 - Deadline is January 26, 2023 (first round with future phases)
 - Want the chapter to reach out to underserved or under resourced schools
 - Share ASHRAE information (info hasn't been shared yet)
 - Engage with school's on ASHRAE's tools
 - Respond to DOE requests
 - Work with ASHRAE student chapters to engage
 - Form a group to discuss funding messaging and pairing with book drop off
 - Chris, Colin, Robyn, Tom
 - UPDATE 2/15: 100 books received by Collin will be distributed to:
 - Take pictures during drop off
- YEA – Andee Morton
 - Future events:
 - Steelheads game - March
 - Contact of a contact for ice rink tour (Chris)
 - Promote +1 closer to the event date
 - Top Golf - April/May
 - Golf tournament is first Friday of June
- GAC – Robyn Vowell
 - 2023 Legislative Session



- Day on the Hill - March 7th
 - Setting up a booth
 - o Procuring booth materials - Table, tablecloth, banner, handouts
 - o Pre approved funds from previous year
 - o Vector files of logo from Randy
 - Sending correspondence to relevant legislatures
 - o Working with National GAC office
- Refrigeration – Tom Simenc
 - o Next we can try to duplicate with a presentation on Ammonia Refrigeration and tour of an industrial system.
 - Presentation then tour was helpful format
 - Tom can present and coordinate
 - o Ice Rink refrigeration tour, combine it with Steelhead YEA event?
 - Colin and Wes to try and get an inside lead
 - o Coby Barlow with Oppenheimer (Dan to reach out)
 - o Possible May meeting refrigeration tour
- Historian – Mike Jones
 - o Mike Jones
 - History PAOE Options
 - Missed half of our opportunities
 - 300 point par, budgeting for 400
 - Chris plans to do a newsletter, PAOE points reward
 - BOG members, look at PAOE points soon
- Website – Chris Pollow
 - o Plans for updates
 - Adding History from Mike
 - President's message?
 - o Talk about initiative and chapter focus
 - ASHRAE Development Funds announcement on Contact Us and Home pages
 - Revisions?
 - Ongoing progress through all pages
- Newsletter
 - o Quarterly newsletters
 - o Section out updates
 - Provide ideas to Chris

New Business:

- Finances spend down plan (Things to consider for next meeting)
- Keep CRC cost in mind to not overspend
 - o Scholarship endowment, new or increase the existing.
 - PAOE point reward, deadline by 3/31/2023
 - Haven't received a lot of publicity for this
 - CWI/CSI and other schools have tech offerings we could look to sponsor
 - Possible way to further utilize access funds
 - Only change from previous month
 - o Additional committee budgets
 - o CRC Fund
 - o Money for a venue
 - o Bring-a-friend giveaways
 - o Reduce chapter dues



- o End of year party / donor appreciation event?
- Are our funds increasing or decreasing every year?
 - o Track this to know future expenses to “normalize”
- ASHRAE storage unit?

- Next BOG meeting March 15th? week before or after or different day? 4:15pm
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